

Mark Neal, Associate Supt.  
for Legal & Human Resources  
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Joe Alcorta Jr., Ed. D.  
Director of Personnel  
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## Abilene Independent School District

241 Pine Street • PO Box 981 • Abilene, Texas 79604 • (325) 677-1444

**APPLICATION PROCEDURE:** A professional application must be on file in the Abilene ISD Personnel Office. The application for certified positions is available on our website, [www.abileneisd.org](http://www.abileneisd.org). Go to Employment Opportunities, Application Procedures, scroll down and double click on **Application FORMS and Other Documents**. **Print off** the Application, Criminal History and reference forms and complete in detail before mailing them to the Abilene ISD Personnel Office, 241 Pine Street/PO Box 981, Abilene, Texas 79604.

**If interested in a posted position promptly submit an application, and please E-mail a letter of interest and resume as follows:**  
**Elementary & Secondary Positions:** Joe Alcorta Jr., Director of Personnel [personnel@abileneisd.org](mailto:personnel@abileneisd.org) or to the contact person specified in the posting.

### SECONDARY POSITIONS

**Director of Fine Arts and Academic Contests** – 226-day schedule

- Mid-management certification or Master's Degree in Fine Arts required
- Minimum of five years teaching experience and 10 years in education
- UIL contests experience preferred

*Application Deadline: March 2, 2012*

### SECONDARY POSITIONS: 2012- 2013 School Year

**Secondary Campus Principal (2012-13)** – Craig Middle School – 217-day schedule

- Mid-management certification required
- Administrative experience preferred

*Application Deadline: March 2, 2012*

**Secondary Campus Assistant Principal (2012-13)** – Mann Middle School – 207-day schedule

- Mid-management certification required
- Administrative experience preferred

*Application Deadline: March 2, 2012*

**Director of Jefferson Center (2012-13)** – 217-day schedule

Housing multiple alternative education programs including special education and regular DAEP's, and special services such as teachers of visually impaired, adaptive PE, behavior specialist and special education counselors. Also supervision of AISD services offsite at Juvenile Detention Center (DAEP), Taylor County Learning Center (JJAEP) and ACADIA psychiatric facility.

- Mid-management certification required
- Administrative experience in alternative education preferred

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### **SECONDARY POSITIONS: 2012- 2013 School Year *continued*:**

**High School Teachers – Math, Science, Social Studies, English (2012-13)** Subject to Campus Assignment – 187-day schedule

- Must be Texas Education certified to teach in subject matter

**Middle School Teachers – Math, Science, Social Studies, English (2012-13)** Subject to Campus Assignment – 187-day schedule

- Must be Texas Education certified to teach in subject matter

**Teacher/Coach (2012-13)** – Abilene High School – 187-day schedule

- Must be Texas Education certified to teach in subject matter (Special Ed, Math, Science, Social Studies, or English)
- Coaching duties: Head Boys' Golf

Send letter of interest and resume to Coach Warren, Abilene High School Athletic Coordinator at [stephen.warren@abileneisd.org](mailto:stephen.warren@abileneisd.org) and Joe Alcorta Jr., Director of Personnel [personnel@abileneisd.org](mailto:personnel@abileneisd.org)

**Teacher/Coach (2012-13)** – Abilene High School – 199-day schedule

- Must be Texas Education certified to teach in subject matter (Special Ed, Math, Science, Social Studies, or English)
- Coaching duties: Head Girls' Basketball

Send letter of interest and resume to Coach Warren, Abilene High School Athletic Coordinator at [stephen.warren@abileneisd.org](mailto:stephen.warren@abileneisd.org) and Joe Alcorta Jr., Director of Personnel [personnel@abileneisd.org](mailto:personnel@abileneisd.org)

**Middle School Band Director (2012-13)** – Mann Middle School - 202-day schedule

See attached document for: **Qualifications, Responsibilities and Duties**

Send letter of interest and resume to Barbara Perkins, Director of Fine Arts at [barbara.perkins@abileneisd.org](mailto:barbara.perkins@abileneisd.org)

### **ELEMENTARY POSITIONS: 2011- 2012 School Year**

No Vacancies at this time

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### **ELEMENTARY POSITIONS: 2012- 2013 School Year**

**Elementary Campus Principal (2012-13)** – Subject to Campus Assignment – 207 day schedule

- Mid-management certification required
- Administrative experience preferred

*Application Deadline: March 2, 2012*

**Elementary Teachers (2012-13)** – Subject to Campus, Grade Level, and Program Assignment – 187-day schedule. EC-4, EC-6, or 1-8 certification required.

### **EARLY CHILDHOOD POSITIONS: 2011-2012 School Year**

No Vacancies at this time