

ABILENE INDEPENDENT SCHOOL DISTRICT

HIGH SCHOOL



2020-21 Campus Guide



2442 Cedar St. Abilene, Tx 79601

Ph# 325-794-4120

Campus Webpage: <https://www.abileneisd.org/holland-high/>

Also find us on:

Facebook, Twitter, and Instagram

@hollandMedical, @Holland.medicalhs, @MedicalHolland

Faculty and Staff

Dean of Students

Jennifer Seekins

Administrative Assistant

Kristy Borton

Instructors:

Certified Nurse Assistant

Krista Ashby

Debra Borchert

Kim Turnbull

Diversified Healthcare Skills

Debra Borchert

Certified Medical Assistant

Dr. Lisa Washington

Pharmacy Technician

Dr. Lisa Washington

Registered Dental Assistant

Karen Cluck

English 3/AP English 3

Clifton "Trey" Rogge

Anatomy and Physiology

Karen Cluck/Dr. Lisa Washington

Medical Microbiology

Karen Cluck

Dear Parents/Guardians:

Welcome to Holland Medical High School! We are looking forward to helping your student on their pathway to becoming a healthcare professional! The teachers at Holland are an outstanding group of educators dedicated to serving your student. Their professional backgrounds and passion for student success have helped to create an atmosphere of excellence here at Holland! You can expect your student to be challenged educationally, but also to be supported and encouraged to become the best we can offer.

We encourage you and your students to get involved in our student organization, HOSA, or to volunteer in any of our many opportunities to connect with our medical partners and community. Our partnerships with medical establishments, coupled with our reputation for turning out qualified students often leads our students into jobs, internships and so much more before they even graduate from high school!

We look forward to working with you and making this a great year at Holland Medical!

Jennifer Seekins,

Dean of Students, Holland Medical HS

Mission Statement:

Holland Medical High School is a unique, collaborative partnership between Hardin-Simmons University, a private, higher-education institution, the Abilene Independent School District, and Cisco College. Built on the northeast corner of the beautiful HSU campus in north Abilene, Holland Medical High School is located near the largest medical community in West Texas, including the adjacent Hendrick Medical Center.

Holland opened its doors in 2007 in the pursuit of a mission to prepare quality healthcare workers to meet the needs of the Abilene community and beyond. Med High has helped attract record numbers into AISD's Health Science program. Since its first year, Holland has seen an approximately 120% growth in enrollment in upper-level health science courses. About 250 students from Cooper and Abilene High spend half of their school day in health science courses at Holland. When one adds the prerequisite introductory classes at the two main high schools, almost 500 students in AISD are enrolled in health science classes.

Whether students are looking to become a physician, nurse, dentist, or researcher - or simply looking to earn a certification that will lead to a part-time job as they continue their education - Holland Medical High School provides students a valuable launching pad. At Holland, we are **"Preparing healthcare professionals today for the medical workplace tomorrow."**

Guidelines for Success:

School Colors:

Royal Purple and White

School Mascot:

Caduceus

Office Hours: Holland Medical High School office is open 7:45-3:45 each day. Additional hours can be arranged by appointment, call 794-4120. The office is closed on holidays.

School Day Hours: Students attend the programs at Holland Medical for half of their regular school day. Students are scheduled into morning or afternoon session. The morning bell rings at 8:10. The morning session covers 1st-3rd period class times with a 10-minute break at 9:30. Morning session students are dismissed at 11:04 to allow for travel time to their home campus. The afternoon session begins at 1:00 and students have a 10-minute break at 2:30. The afternoon session covers 5th-7th period class times with student dismissed at 3:40. Students must be enrolled in AISD at Abilene High or Cooper in order to be eligible for the programs at Holland Medical. (See **Bell Schedule** for further explanation of class times and schedule.)

Student Behavior Management:

Holland students are expected to abide by the student code of conduct as set by AISD and their home campus administration. Additionally, Holland students must also follow all codes of conduct and behavior as set forth by the clinical sites affiliated with Holland Medical High School. Failure to follow the codes of conduct may result in the removal of a student from the programs offered at Holland Medical High. As required by law, the designated campus behavior coordinator for Holland Medical High School is Jennifer Seekins, Dean of Students. Jennifer.seekins@abileneisd.org; 794-4120.

Bullying:

Bullying may occur when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and a school district's board of trustees or the board's designee determines that the behavior:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
2. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

1. Exploits an imbalance of power between the student perpetrator who is engaging in bullying and the student victim through written or verbal expression or physical conduct; and
2. Interferes with a student's education or substantially disrupts the operation of a school.

A student or parent who has a complaint alleging bullying should immediately report the complaint to a campus administrator, teacher or counselor. During this initial complaint, a bullying report form will be completed. You may access one of these forms online through the home campus. Bullying complaints at Holland will be investigated through home campus administration in conjunction with Holland staff.

School Resource Officer: Holland Medical High School is located on the Hardin-Simmons University campus. Campus security is maintained by the Hardin-Simmons Police staff in conjunction with AISD Resource Officer, Cody Dikes. Officer Dikes may be contacted as needed by Holland Medical for those situations pertaining to AISD students or parents. Traffic incidents are subject to university policy.

Daily Procedures

Early Arrival: Students are welcome to arrive to campus early for the purposes of tutoring or making up assignment. Students should arrange a time with their instructor(s) or the Dean of students regarding early arrival to campus.

Arrival: The Holland building is open for students prior to 8:15 AM Monday -Friday. Holland Medical occupies the bottom floor of the HSU Holland building. Students are permitted to enter their classrooms or may wait in the foyer upon arrival. Students are not permitted upstairs or in the elevator unless supervised by Holland Medical HS personnel.

School Dismissal: The morning instructional time ends at 11:04 AM and the afternoon instructional time ends at 3:40 PM. Unless associated with a school sponsored activity, all students are to leave campus. Buses will be located in the front of the Holland building on Cedar street and are available to return students to their home campuses. Further information regarding busses and transportation may be acquired by contacting Abilene ISD transportation at 677-1444. Additionally,

shuttle information will be available for students that need transportation to and from the Holland campus from their home campuses.

Traffic and Parking: Students must park in the parking lot behind Holland Medical High School on Vogel Street. Students do not need an HSU parking permit. Students can use their home campus parking permit in the designated parking lot. If students are parked in a lot not designated for Holland students, they can be ticketed by HSU Police. Students taking dual credit classes at Cisco need to have their home campus parking permit. Please practice safe and friendly driving, as Holland is located on a college campus, expect heavy student foot traffic and refrain from parking in spaces marked for faculty and staff. Visitor and handicap parking is clearly marked in front of the Holland building on Cedar street. If you need additional information about parking please call 794-4120.

Visitor Procedures

Visitors & Guests: To ensure the safety of our campus, we ask that all parents and visitors report to the Holland Medical High School office and present a valid driver's license; a visitor's pass will be issued through the V-Soft security system.

Visits to individual classrooms during instructional time are permitted only with approval of the Dean of Students and teacher, and if their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment.

IDs

All students attending Holland Medical High School will be issued an ID that designates them as a Holland student in a medical program. The Holland ID is in addition to the student's home campus ID (Abilene High or Cooper High). Students are required to wear both IDs while attending clinicals or representing Holland Medical High School in any school sponsored function or activity. The cost of replacement for a lost or destroyed ID is \$5.00. A new ID may be purchased through the Holland office before school, during break or afterschool.

Absences and Tardies

Reporting Absences: The Holland curriculum not only requires classroom instruction, but clinical rotations as well. It is expected that students will make every effort to be in class and at clinicals each time offered. However, unforeseen absences may occur. If a student needs to miss class, the student and/or parent or guardian must call the Holland office to report the absence to the campus secretary. Students will be expected to make up missed class and clinical time to meet program requirements.

Students missing more than five class days shall be addressed by the Dean of Students and could be referred to the home campus administration. Severe absenteeism may result in removal from the Holland program.

Tardies: Promptness is vital for Holland Medical High School classes. In addition, being late to clinicals causes the student to miss critical hours required for certification programs. Students will be marked tardy if not in class at the start of the instructional period, this includes returning from break. Teachers will close classroom doors at the start of the instructional period, any student arriving after the door is closed will report to the office for a tardy pass. Students arriving more than 5 minutes late to clinicals will be marked tardy by their instructor. This deducts time from the minutes required for clinical participation and will have to be made-up. Excessive tardies affect student learning, academic performance and clinical participation. Chronic tardies shall be addressed by the Dean of Students and could be referred to the home campus administration. Severe tardies may result in the removal from the Holland program.

Release and Return of Students During the School Day: If your student needs to be released during the school day before the normal dismissal time, please call or sign him/her out at the office. The teacher will be notified, and the student will be sent to the office. As a safeguard for our students, teachers have been instructed not to release students to adults unless notified by the office. Students will only be released to individuals denoted in the contact information. It is the parents/guardian's responsibility to ensure accurate and updated contact information.

If a student has a doctor's appointment during the instructional day, please request a doctor's note reflecting the visit. If feasible, please make sure the student returns to school as soon as the appointment is completed. Students returning with a doctor's note within the same school day will not be reported as a state reported absence. If the student is returning to campus after an appointment, documentation of appointments should be submitted to the Holland office and will be shared with the student's home campus.

School Communication

Each Holland Medical High School teacher and the Holland office has a remind account. Students will be given information from their program teacher regarding how to sign up for the remind. Additionally, information will be shared through the social media channels listed above and via email as applicable.

LUNCH PROCEDURES

Lunch is NOT served to students at Holland Medical High School. All students will be provided lunch services on their home campuses (Abilene High School or Cooper High School). Food IS NOT permitted in the classrooms at Holland Medical High School. Foods of Minimal Nutritional Value (FMNV) are NOT ALLOWED to be provided to students at any time anywhere on school premises by anyone (including

guest speakers) until after the end of the last scheduled class. (FMNVs include but not limited to any carbonated beverage, chewing gum and candy.)

Contacting Teachers/Conferences

Contacting the Teacher: Each Holland teacher has an email address that can be located on the Holland website. Additionally, teachers will give information regarding their remind accounts. Parents are encouraged to email teachers with questions or concerns. Teachers will respond to emails during planning times or after school. Teachers will not respond during an instructional period to remind messages or emails.

Conferences: Parents of students receiving a failing grade on a progress report or on a report card are encouraged to schedule a conference with the teacher as soon as possible. Parents and teachers may request conferences at any appropriate time. Parents are encouraged to call or email teachers when they have questions. Teachers will return calls during their planning time or after school.

School Nurse

Holland Medical HS staff is comprised of teachers who are also certified nurses. However, these teachers are not school nurses. The office staff will notify parent or guardians in the case of illness or emergency. Student medication is not distributed or maintained on the Holland campus unless directed by the student's home campus school nurse.

Learning Resources

LRC: Students have access to learning resources on the home campuses or the Hardin-Simmons University Library.

Student Email Account: Each AISD student is assigned an email account through their home campus (Abilene High or Cooper). Information may be obtained by visiting the student's home campus LRC.

TEAMS: Students and parents are encouraged to create and access the self-serve account in Frontline for grades and attendance. Visit the AISD webpage for account creation information and access under TEAMS Grades Self-Serve.

Xello: Xello is an online program that helps both middle and high school students plan for future success. Xello allows students to take in-depth career, personality, and learning-style assessments, explore a comprehensive database of careers, schools, and programs, participate in interactive lessons, and utilize high school course planning tools to make course selections and develop four-year plans.

Parent Involvement

HOSA/Volunteering: Students are encouraged to join HOSA. HOSA is a national student organization recognized by the U.S. Department of Education and Health Science Education (HSE) Division of ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health science instructors and students to join and be actively involved in the HSE-HOSA partnership. Membership is open to any currently enrolled student at Holland Medical High School without regard to age, sex, race, color, religious belief, national origin or handicap. All dues paying members are part of Holland HOSA, and then divided into Chapters for the purpose of competitive events. HOSA members are encouraged to compete at local, regional and state events as applicable and to volunteer for the various opportunities for HOSA and Holland students each semester.

Parents are welcome as sponsors for HOSA and Holland events, including competition and volunteering opportunities. Parents wishing to volunteer should submit name and contact information to Amanda Young, Partners in Education Coordinator at 677-1444, xt.7300 and to Jennifer Seekins, Dean of Students for Holland Medical High School.

Additional Information

Birthdays and Celebrations: It is district policy that students will not be allowed to receive flowers, balloons, cookie bouquets, etc. at school. Additionally, classroom parties and celebrations are limited and require approval of the Dean of Students.

Lost and Found: Holland Medical HS students should check with the front office for items that may have been lost or found while on the Holland campus. Items left after 30 days will be donated.

Application Process: Students attending Holland Medical High School are Abilene High School or Cooper High School students in AISD. Students are admitted to Holland Medical High School based on prerequisite courses at Abilene High or Cooper and by application. Applications are available in early spring at both HS campuses or the Holland website. Admission determinizations are made each spring by program committee.

Program fees and Certification Exams: Holland Medical High School students are administered certification exams in their chosen program(s). The district pays a portion of these exam fees, and it is expected that all students will participate in their certification exam. Additionally, each program does have cost and expectations associated with the program. Exam and program fees are as follows and payment schedules vary. Highlighted costs are optional.

Certified Nurses Assistant	Fees:	
11th and 12th Graders	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$15.00
	Flu shot	\$14.00-\$20.00
	Student Portion of State Certification Test (104.50)	\$20.00
	need to add Food Handlers Cert - on your own \$15.00	\$15.00
	District Paid Certifications	
	BLS (5.00), ASHI (6.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$241.90 (\$319.90)
Diversified Healthcare Skills	Fees:	
11th and 12th Graders	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$15.00
	Flu shot	\$14.00-\$20.00
	Student Portion of Certification Pre-Test (30.00)	\$15.00
	District Paid Certifications	
	OSHA (25.00), BLS (5.00), ASHI (6.00), NCHSE (12.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$236.90 (\$314.90)

Pharmacy Technician	Fees:	
12th Grade Only	State PTT Registration	\$95.00
	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$15.00
	Flu shot	\$14.00-\$20.00
	Student Portion of Certification Test (115.00)	\$30.00
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$346.90 (\$424.90)
Registered Dental Assistant	Fees:	
12th Grade Only	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$15.00
	Student Portion of Certification Test (165.00)	\$30.00
	District Paid Certifications	
	OSHA (25.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Certification State Fees	\$36.00
	Total Cost (including optional)	\$218.90 (\$296.90)
Certified Medical Assistant	Fees:	
12th Grade Only	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Urine Drug Screen	\$19.90
	InPlace	\$40.00
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$15.00
	Flu shot	\$14.00-\$20.00
	Student Portion of EKG Certification Test (117.00)	\$30.00
	Student Portion of CCMA Certification Test (155.00)	\$30.00
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$291.90(\$369.90)

Bell Schedules

HOLLAND MEDICAL HIGH SCHOOL

2020-2021 SCHEDULE

Classes at Holland meet during periods 1,2,3 and 5,6,7

*AM Bus loads at CHS @ 7:55 a.m. behind the cafeteria; AHS @ 8:00 a.m. in the circle
PM Buses departs Holland campus @ 3:40 p.m.*

Home Campus	Period	Holland Medical High School
8:15 – 9:05	1	8:15 – 10:45
9:10 – 10:04	2	
10:09 – 10:59	3	
	Travel Time—AM Students to home campus	10:45 – 11:04
Time Varies Due to A, B, C lunch times	4 (Holland Students at Home Campus)	(Planning for Holland Teachers)
Varies	A, B, C Lunch	
	Travel Time—PM Students to Holland	12:43 – 12:55
12:48 – 1:42	5	1:00 – 3:40
1:47 – 2:41	6	
2:46 – 3:40	7	

*PM Bus loads at CHS @ 12:43 p.m. PM Bus loads at AHS @ 12:43 p.m. drive on N.
6th*

Pep Rally Schedule

AM Load bus **IMMEDIATELY** after Pep Rally

Holland classes begin 20 minutes after Pep Rally ends and will end @ 10:45 a.m.

PM No change

Early Release Schedule

AM 8:15-9:55-Load the buses on your home campus @ regular time, 7:55 a.m.

PM 11:55-1:30-Load the buses on your home campus @11:35am

Late Start Schedule

AM 10:30-12:00-Load the buses on your home campus @ 10:10am

PM 2:10-3:40-Load the buses on your home campus @ 1:50pm