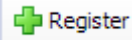# Completing an Eduphoria Ecourse

Ecourses can be found and registered for in two different ways. They will appear under the special course category for ecourses, or the instructor may have given you a special link for registration. Ecourses are denoted by the small sphere.
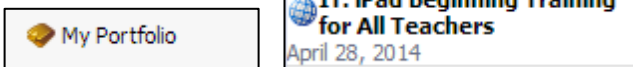
Click to play help video

Once an eCourse is selected, you can register for it just as you would a regular course using the green plus register button on the top toolbar.

After registering for an eCourse, you will be prompted to begin viewing that course's content.
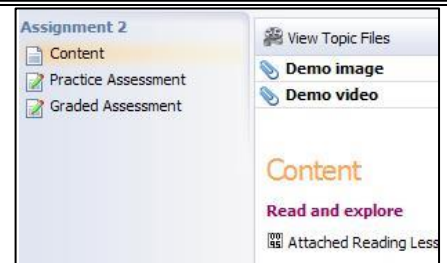
If you ever need to come back to the content to complete the course or for a refresher, select My Portfolio and then the course during the school year you registered for the course.

You will first be taken to the **Course Overview** screen. Here you will see your attendee information, the credits this eCourse will grant, any associated goals, and the list of course chapters. You can view a chapter's description by clicking on it. You can then move on to the **Course Content** tab to view the actual eCourse content.
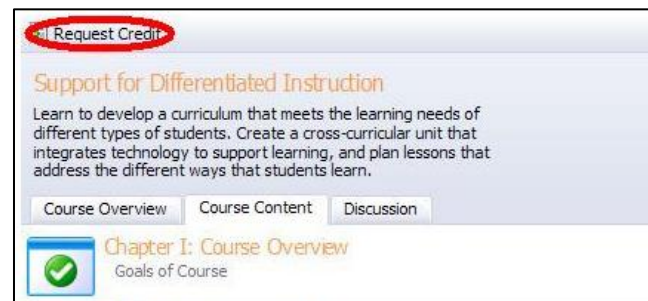
This screen will show you each chapter and allow you to **view** its contents. As a chapter is viewed and the assessments are completed, the icon for that chapter will change into a check mark. Clicking on the **view** button will actually open the chapter in another window. You can then view each topic and assessment within that chapter.

When viewing the chapter, you can change between topics and assessments using the selections on the left or the arrow buttons in the upper right.

After viewing the topics, you can then take any practice or graded assessments. Practice assessments will inform you that they are only for practice and will not be graded. They will also show you the answers when you score them. However, graded assessments will lock your answers when you score them and will then be reviewed by the instructor or graded by eduphoria. Once a chapter is completed, you can close that window and proceed to the next chapter.

Once all chapters are completed, you can then **Request Credit** using the button on the top toolbar. Once requested, your eCourse will then be completed and submitted for credit approval. This process may change slightly depending on the configuration of the eCourse.

If the ecourse does not meet the requirements set by the instructor, you will be given the opportunity to **retake the course.**