

Naming Scheme for Aware Tests/Keys

When naming an assessment, please follow the following naming scheme:

Campus number_Grade_Subject abbreviation_Test type_Scope code_Month abbreviation_Year

- This title is short enough to show on reports and on the preview panel while giving enough information to tell what the benchmark is.
- Keeping the same naming scheme across the district will assist in support and transfer of knowledge as position and responsibilities change.
- Notice the campus number is first to allow for quicker access within Aware's retrieval method.

Scope Code:

D – District level

(all students in the district at a particular grade level and subject will be taking this benchmark)

C – Campus level

(all students in a particular grade level and subject at a campus will be taking this benchmark)

T – Teacher level

(all students in a teacher's class at a particular campus, grade level, and subject will be taking this benchmark)

Test Type (or short description):

CL – Classroom Test (Xsw - # six weeks test – example 3sw = Third six weeks)

BM – Benchmark

TT – Target Test

Com – Common Assessment

SemEx – Semester Exam

F&P – Fountas and Pinnell Assessment

Examples:

153 4 R TT C Sept 2016 – *Bassetti, 4th Grade, Reading, Target Test, Campus level, September 2016*

152 5 S 2sw C Oct 2016 – *Ortiz, 5th Grade, Science, 2nd six weeks test, Campus level, October 2016*

000 8 SS 5sw D Apr 2016 – *All campuses, 8th Grade, Social Studies, 5th six weeks, District level, April, 2016*

001 10 ELA SemEx D May 2017 – *Abilene High, 10th Grade, Math, Semester Exam, Campus level, May 2017*

102 4 M BM D Oct 2017 – *Austin, 4th Grade, Math, Benchmark, District level, Oct, 2017*