

ABILENE INDEPENDENT SCHOOL DISTRICT

HIGH SCHOOL



2022-2023 Campus Guide



2442 Cedar St. Abilene, Tx 79601

Ph# 325-794-4120

Campus Webpage: <https://www.abileneisd.org/holland-high/>

Also find us on:

Facebook, Twitter, and Instagram

@hollandMedical, @Holland.medicalhs, @MedicalHolland

Faculty and Staff

Dean of Students	Jennifer Seekins
Administrative Assistant	Kristy Borton
Instructors:	
Certified Nurse Assistant	Dulce Mancine
	Holley Davilla
	Kim Turnbull
Diversified Healthcare Skills	Debra Borchert
Certified Medical Assistant	Holley Davilla
Pharmacy Technician	Holley Davilla
Registered Dental Assistant	Karen Cluck
English 3/AP English 3	Clifton "Trey" Rogge
Anatomy and Physiology	Debra Borchert
Karen Cluck; Holley Davilla	
Medical Microbiology	Karen Cluck

Dear Parents/Guardians:

Welcome to Holland Medical High School! We are looking forward to helping your student on their pathway to becoming healthcare professionals! The teachers at Holland are an outstanding group of educators dedicated to serving your students. Their professional backgrounds and passion for student success have helped to create an atmosphere of excellence here at Holland! You can expect your student to be challenged educationally, but also to be supported and encouraged to become the best we can offer.

We encourage you and your students to get involved in our student organization, HOSA, or to volunteer in any of our many opportunities to connect with our medical partners and community. Our partnerships with medical establishments, coupled with our reputation for turning out qualified students often leads our students into jobs, internships and so much more before they even graduate from high school!

We look forward to working with you and making this a wonderful year at Holland Medical!

Jennifer Seekins,

Dean of Students, Holland Medical HS

Mission Statement:

Holland Medical High School is a unique, collaborative partnership between Hardin-Simmons University, a private, higher-education institution, the Abilene Independent School District, and Cisco College. Built on the northeast corner of the beautiful HSU campus in north Abilene, Holland Medical High School is located near the largest medical community in West Texas, including the adjacent Hendrick Medical Center.

Holland opened its doors in 2007 in the pursuit of a mission to prepare quality healthcare workers to meet the needs of the Abilene community and beyond. Med High has helped attract record numbers into AISD's Health Science program. Since its first year, Holland has seen an approximately 120% growth in enrollment in upper-level health science courses. About 250 students from Cooper and Abilene High spend half of their school day in health science courses at Holland. When one adds the prerequisite introductory classes at the two main high schools, almost 500 students in AISD are enrolled in health science classes.

Whether students are looking to become a physician, nurse, dentist, or researcher - or simply looking to earn a certification that will lead to a part-time job as they continue their education - Holland Medical High School provides students a valuable launching pad. At Holland, we are **"Preparing healthcare professionals today for the medical workplace tomorrow."**

Guidelines for Success:

School Colors:

Royal Purple and White

School Mascot:

Caduceus

Office Hours: Holland Medical High School office is open 7:45-3:45 each day. Additional hours can be arranged by appointment, call 794-4120. The office is closed on holidays.

School Day Hours: Students attend the programs at Holland Medical for half of their regular school day. Students are scheduled into morning or afternoon session. The morning bell rings at 8:10. The morning session covers 2nd -4th class times. Morning session students are dismissed at 11:20 to allow for travel time to their home campus. The afternoon session begins at 1:15 with a 25-minute advisory time. The afternoon session covers 6th-8th class times with students dismissed at 3:45. Students must be enrolled in AISD at Abilene High, ATEMS or Cooper to be eligible for the programs at Holland Medical. (See **Bell Schedule** for further explanation of class times and schedule.)

Student Behavior Management:

Holland students are expected to abide by the student code of conduct as set by AISD and their home campus administration. Additionally, Holland students must also follow all codes of conduct and behavior as set forth by the clinical sites affiliated with Holland Medical High School. Failure to follow the codes of conduct may result in the removal of a student from the programs offered at Holland Medical High. As required by law, the designated campus behavior coordinator for Holland Medical High School is Jennifer Seekins, Dean of Students. Jennifer.seekins@abileneisd.org; 794-4120.

Bullying:

Bullying may occur when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and a school district's board of trustees or the board's designee determines that the behavior:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
2. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

1. Exploits an imbalance of power between the student perpetrator who is engaging in

bullying and the student victim through written or verbal expression or physical conduct; and

2. Interferes with a student's education or substantially disrupts the operation of a school.

A student or parent who has a complaint alleging bullying should immediately report the complaint to a campus administrator, teacher, or counselor. During this initial complaint, a bullying report form will be completed. You may access one of these forms online through the home campus. Bullying complaints at Holland will be investigated through home campus administration in conjunction with Holland staff.

School Resource Officer: Holland Medical High School is located on the Hardin-Simmons University campus. Campus security is maintained by the Hardin-Simmons Police staff in conjunction with AISD Resource Officers. AISD Resource Officers may be contacted as needed by Holland Medical for those situations pertaining to AISD students or parents. Traffic incidents are subject to university policy.

Daily Procedures

Early Arrival: Students are welcome to arrive to campus early for the purposes of tutoring or making up assignments. Students should arrange a time with their instructor(s) or the Dean of students regarding early arrival to campus.

Arrival: The Holland building is open for students prior to 8:00 AM Monday -Friday. Holland Medical High School occupies the bottom floor of the HSU Holland building. Students are permitted to enter their classrooms or may wait in the foyer upon arrival. Students are not permitted upstairs or in the elevator unless supervised by Holland Medical HS personnel.

School Dismissal: The morning instructional time ends at 11:20 AM and the afternoon instructional time ends at 3:45 PM. Unless associated with a school sponsored activity, all students are to leave campus. Buses will be located in the front of the Holland building on Cedar street and are available to return students to their home campuses. Further information regarding buses and transportation may be acquired by contacting Abilene ISD transportation at 677-1444. Additionally, shuttle information will be available for students that need transportation to and from the Holland campus from their home campuses.

Traffic and Parking: Students must park in the parking lot behind Holland Medical High School on Vogel Street. Students do not need an HSU parking permit. Students can use their home campus parking permit in the designated parking lot. If students are parked in a lot not designated for Holland students, they can be ticketed by HSU Police. Students taking dual credit classes at Cisco need to have their home campus parking permit. Please practice safe and friendly driving, as Holland is located on a college campus, expect heavy student foot traffic and refrain from parking in spaces marked for faculty and staff. Visitor and handicap parking is clearly marked in front of the Holland building on Cedar street. If you need additional information about parking please call 794-4120.

Visitor Procedures

Visitors & Guests: To ensure the safety of our campus, we ask that all parents and visitors report to the Holland Medical High School office and present a valid driver's license; a visitor's pass will be issued through the campus security system.

Visits to individual classrooms during instructional time are permitted only with approval of the Dean of Students and teacher, and if their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment.

IDs

All students attending Holland Medical High School will be issued an ID that designates them as a Holland student in a medical program. The Holland ID is in addition to the student's home campus ID (Abilene High, ATEMS or Cooper High). Students are required to wear both IDs while attending clinicals or representing Holland Medical High School in any school sponsored function or activity. The cost of replacement for a lost or destroyed ID is \$5.00. A new ID may be purchased through the Holland office before school, during break or after school.

Absences and Tardy

Reporting Absences: The Holland curriculum not only requires classroom instruction, but clinical rotations as well. It is expected that students will make every effort to be in class and at clinicals each time offered. However, unforeseen absences may occur. If a student needs to miss class, the student and/or parent or guardian must call the Holland office to report the absence to the campus secretary. Students will be expected to make up missed class and clinical time to meet program requirements. Students missing more than five class days shall be addressed by the Dean of Students and could be referred to the home campus administration. Severe absenteeism may result in removal from the Holland program.

Tardy: Promptness is vital for Holland Medical High School classes. In addition, being late to clinicals causes the student to miss critical hours required for certification programs. Students will be marked tardy if not in class at the start of the instructional period. Teachers will close classroom doors at the start of the instructional period, any student arriving after the door is closed will report to the office for a tardy pass. Students arriving more than 5 minutes late to clinicals will be marked tardy by their instructor. This deducts time from the minutes required for clinical participation and will have to be made-up. Excessive tardies affect student learning, academic performance and clinical participation. Chronic tardies shall be addressed by the Dean of Students and could be referred to the home campus administration. Severe tardies may result in the removal from the Holland program.

Release and Return of Students During the School Day: If your student needs to be released during the school day before the normal dismissal time, please call or sign him/her out at the office. The teacher will be notified, and the student will be sent to the office. As a safeguard for our students, teachers have been instructed not to release students to adults unless notified by the office. Students will only be released to individuals denoted in the contact information. It is the parents/guardian's responsibility to ensure accurate and updated contact information.

If a student has a doctor's appointment during the instructional day, please request a doctor's note reflecting the visit. If feasible, please make sure the student returns to school as soon as the appointment is completed. Students returning with a doctor's note within the same school day will not be reported as a state reported absence. If the student is returning to campus after an appointment, documentation of appointments should be submitted to the Holland office and will be shared with the student's home campus.

School Communication

Each Holland Medical High School teacher and the Holland office has a remind account. Students will be given information from their program teacher regarding how to sign up for the remind. Additionally, information will be shared through the social media channels listed above and via email as applicable.

LUNCH PROCEDURES

Lunch is NOT served to students at Holland Medical High School. All students will be provided with lunch services on their home campuses (Abilene High School, ATEMS or Cooper High School). Food IS NOT permitted in the classrooms at Holland Medical High School. Foods of Minimal Nutritional Value (FMNV) are NOT ALLOWED to be provided to students at any time anywhere on school premises by anyone (including guest speakers) until after the end of the last scheduled class. (FMNVs include but are not limited to any carbonated beverage, chewing gum and candy.)

Contacting Teachers/Conferences

Contacting the Teacher: Each Holland teacher has an email address that can be located on the Holland website. Additionally, teachers will give information regarding their remind accounts. Parents are encouraged to email teachers with questions or concerns. Teachers will respond to emails during planning times or after school. Teachers will not respond during an instructional period to remind messages or emails.

Conferences: Parents of students receiving a failing grade on a progress report or on a report card are encouraged to schedule a conference with the teacher as soon as possible. Parents and teachers may request conferences at any appropriate time. Parents are encouraged to call or email teachers when they have questions. Teachers will return calls during their planning time or after school.

School Nurse

Holland Medical HS staff is comprised of teachers who are also certified nurses. However, these teachers are not school nurses. The office staff will notify parents or guardians in case of illness or emergency. Student medication is not distributed or maintained on the Holland campus unless directed by the student's home campus school nurse.

Learning Resources

LRC: Students have access to learning resources on the home campuses or the Hardin-Simmons University Library.

Student Email Account: Each AISD student is assigned an email account through their home campus (Abilene High, ATEMS or Cooper). Information may be obtained by visiting the student's home campus LRC.

TEAMS: Students and parents are encouraged to create and access the self-serve account in Frontline for grades and attendance. Visit the AISD webpage for account creation information and access under TEAMS Grades Self-Serve.

Xello: Xello is an online program that helps both middle and high school students plan for future success. Xello allows students to take in-depth career, personality, and learning-style assessments, explore a comprehensive database of careers, schools, and programs, participate in interactive lessons, and utilize high school course planning tools to make course selections and develop four-year plans.

Parent Involvement

HOSA/Volunteering: Students are encouraged to join HOSA. HOSA is a national student organization recognized by the U.S. Department of Education and Health Science Education (HSE) Division of ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health science instructors and students to join and be actively involved in the HSE-HOSA partnership. Membership is open to any currently enrolled student at Holland Medical High School without regard to age, sex, race, color, religious belief, national origin or handicap. All dues paying members are part of Holland HOSA, and then divided into Chapters for the purpose of competitive events. HOSA members are encouraged to compete at local, regional, and state events as applicable and to volunteer for the numerous opportunities for HOSA and Holland students each semester.

Parents are welcome as sponsors for HOSA and Holland events, including competition and volunteering opportunities. Parents wishing to volunteer should submit their name and contact information to Jennifer Seekins, Dean of Students for Holland Medical High School.

Additional Information

Birthdays and Celebrations: It is district policy that students will not be allowed to receive flowers, balloons, cookie bouquets, etc. at school. Additionally, classroom parties and celebrations are limited and require approval of the Dean of Students.

Policy and Procedure Required for clinical rotations:

All students enrolled in Holland Medical High School are required to attend and comply with the ethics and standards of our clinical affiliations. For a student to be eligible for clinical rotations, they must have a negative drug screen, background checks, up-to-date immunizations, attend student orientation and have copies of appropriate forms on file with both Holland Medical HS and the clinical affiliate.

Drug Screen: Students are required to complete a 7-panel drug screen. Drug screening is random and within the school day at HMHS. Any student absent during drug screening will be responsible for testing *that day* at Hendrick Regional Lab. Positive drug screens require review by a state-approved laboratory (MRO). Any student with a positive screen is subject to immediate removal from the program.

Background Checks: Students must have a background check conducted by Group1 and background check with AISD. Both checks are required for students to attend clinical rotations. Failure to submit background checks is grounds for immediate removal from the Holland program.

Immunizations: All student immunizations comply at a minimum with Texas Administrative Code 97.64. All immunizations must be kept on file with HMHS. These include

2 MMR vaccines or report or positive titer

2 Varicella vaccines or report of history of chickenpox signed by a physician.

History of at least 1 negative TB skin test, TB Gold or T-spot blood test, or chest X-ray performed specifically to rule out TB in addition to annual TB symptom screening questionnaire answering no to all questions.

Tetanus/Diphtheria booster in the past 10 years

Heb B (3 immunization series)

Meningitis Vaccine (MCV4) current with the last 5 years.

Annual Flu Vaccine (October- March) Flu exemptions must be submitted to and approved by affiliations services PRIOR to the start of clinical rotations.

COVID Vaccine as required by the medical affiliation where students attend clinical rotations.

All student documentation will be filed with HMHS.

Lost and Found: Holland Medical HS students should check with the front office for items that may have been lost or found while on the Holland campus. Items left after 30 days will be donated.

Application Process: Students attending Holland Medical High School are Abilene High School, Academy of Technology, Engineering Math or Science (ATEMS) or Cooper High School students in AISD. Students are admitted to Holland Medical High School based on prerequisite courses at Abilene High or Cooper and by application. Applications are available in early spring at both HS campuses or the Holland website. Admission determinations are made each spring by the program committee. Admission to the program is based on grade placement, aptitude, interest, and the availability of class space.

Program fees and Certification Exams: Holland Medical High School students are administered certification exams in their chosen program(s). The district pays a portion of these exam fees, and it is expected that all students will participate in their certification exam. Additionally, each program does have cost and expectations associated with the program. Exam and program fees are as follows and payment schedules vary. Highlighted costs are optional.

Certified Nurse's Assistant	Fees:	
11th and 12th Graders	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$20.00
	Flu shot	\$14.00-\$35.00
	Student Portion of State Certification Test (\$125)	\$40.00
	State Food Handlers Certificate	\$15.00
	District Paid Certifications	
	BLS (5.00), ASHI (6.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$297.90 (\$380.90)
Diversified Healthcare Skills	Fees:	
11th and 12th Graders	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$20.00
	Flu shot	\$14.00-\$35.00
	Student Portion of Certification Pre-Test (30.00)	\$15.00
	District Paid Certifications	
	OSHA (25.00), BLS (5.00), ASHI (6.00), NCHSE (12.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$257.90 (\$340.90)
Pharmacy Technician	Fees:	
12th Grade Only	State PTT Registration	\$95.00
	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Group One Background Check (good for 2 years)	\$30.00
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$20.00

	Flu shot	\$14.00-\$35.00
	Student Portion of Certification Test (115.00)	\$30.00
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$367.90 (\$450.90)
Registered Dental Assistant	Fees:	
12th Grade Only	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	Urine Drug Screen	\$19.90
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$20.00
	Student Portion of Certification Test (165.00)	\$30.00
	District Paid Certifications	
	OSHA (25.00)	
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Certification State Fees	\$36.00
	Total Cost (including optional)	\$218.90 (\$274.90)
Certified Medical Assistant	Fees:	
12th Grade Only	Current Meningitis Vaccine	\$120.00 at the Health Dept.
	TB Test	\$25 at the Health Dept.
	Urine Drug Screen	\$19.90
	InPlace	\$40.00
	Malpractice Insurance	\$13.00
	HOSA Membership (optional)	\$35.00
	Fall Leadership (optional)	\$20.00
	Flu shot	\$14.00-\$35.00
	Student Portion of EKG Certification Test (117.00)	\$30.00
	Student Portion of CCMA Certification Test (155.00)	\$30.00
	Extra Set of Scrubs (optional)	\$25.00
	Extra Patch (optional)	\$3.00 each
	Total Cost (including optional)	\$321.90(\$395.90)

Bell Schedules

HOLLAND MEDICAL HIGH SCHOOL

2022-2023 Bell Schedule

Classes at Holland meet during periods 1 and 2,3,4 and 6,7,8

Home Campus	Period	Holland Medical High School
7:55	Bus to Holland leaves AHS/CHS	
8:10 – 9:10	1st	1st period OPTIONAL course at Holland
9:00-9:15	Travel time - AM Students to Holland	
9:15- 9:45	2	9:15-11:20
10:00-10:45	3	
10:50-11:20	4	
11:30-12:05	Travel time -AM Students to home campus	A Lunch/Travel
11:30-1:05		5th period AT HOME CAMPUS with Lunch
1:05-1:15	Travel Time - PM Students to Holland;	
1:15-1:40	Student Advisory Time	
1:10- 1:55	6	1:40- 3:45
2:10-2:55	7	
3:00- 3:45	8	

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Pep Rally Schedule

AM Load bus **IMMEDIATELY** after Pep Rally

Holland classes begin 20 minutes after Pep Rally ends.

PM No change

Career and Technical Education

Statement of Non-Discrimination

Abilene Independent School District offers career and technical education programs in Agriculture, Food, and Natural Resources; Architecture and Construction; Arts, A/V Technology, and Communications; Business, Marketing, and Finance; Education and Training; Health Science; Hospitality and Tourism; Human Services; Information Technology; Law and Public Service; Manufacturing; Science, Technology, Engineering, and Math (STEM); Transportation, Distribution, and Logistics. Admission to these programs based on grade placement, aptitude, interest, and the availability of class space.

It is the policy of Abilene Independent School District not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Abilene Independent School District not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Abilene Independent School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact the Title IX Coordinator Alison Sims (alison.sims@abileneisd.org) at 241 Pine Street, Abilene, TX 79601, 325-677-1444, and/or the Section 504 Coordinator Stephanie Holloway (stephanie.holloway@abileneisd.org) at 241 Pine Street, Abilene, TX 79601, 325-677-1444.

Educación Técnica y Vocacional

Notificación Pública de No Discriminación

El Distrito Escolar Independiente de Abilene ofrece programas de educación técnica y vocacional en Agricultura, Alimentos y Recursos Naturales; Arquitectura y construcción; Artes, tecnología audiovisual, y comunicaciones; Negocios, Marketing y Finanzas; Educación y entrenamiento; Ciencia de la salud; Hospitalidad y Turismo; Servicios Humanos; Tecnologías de la información; Derecho y servicio público; Fabricación; Ciencia, Tecnología, Ingeniería y Matemáticas (STEM); Transporte, distribución y logística. La admisión a estos programas se basa en la colocación del grado, la aptitud, el interés y la disponibilidad de espacio de la clase.

Es norma del Distrito Escolar Independiente de Abilene no discriminar en sus programas, servicios o actividades vocacionales por motivos de raza, color, origen nacional, sexo o impedimento, tal como lo requieren el Título VI de la Ley de Derechos Civiles de 1964, según enmienda; Título IX de las Enmiendas en la Educación de 1972, y la Sección 504 de la Ley de Rehabilitación de 1973, según enmienda.

Es norma del Distrito Escolar Independiente de Abilene no discriminar en sus procedimientos de empleo por motivos de raza, color, origen nacional, sexo, impedimento o edad, tal como lo requieren el Título VI de la Ley de Derechos Civiles de 1964, según enmienda; Título IX de las Enmiendas en la Educación, de 1972, la ley de Discriminación por Edad, de 1975, según enmienda; y la Sección 504 de la Ley de Rehabilitación de 1973, según enmienda.

El Distrito Escolar Independiente de Abilene tomará las medidas necesarias para asegurar que la falta de habilidad en el uso del inglés no sea un obstáculo para la admisión y participación en todos los programas educativos y vocacionales.

Para información sobre sus derechos o procedimientos de quejas, comuníquese con el Coordinador del Título IX, Alison Sims (alison.sims@abileneisd.org) en 241 Pine Street, Abilene, TX 79601, 325-677-1444y/o el Coordinador de la Sección 504 en Holloway (stephanie.holloway@abileneisd.org) en 241 Pine Street, Abilene, TX 79601, 325-677-1444.