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## Woodson Center for Excellence



### Campus Guide

342 Cockerell  
Abilene, Tx. 79601

325-671-4736

[Abileneisd.org/Woodson-ce/](http://Abileneisd.org/Woodson-ce/)

Faculty and Staff

Principal – Lori Ladyman ext. 2775

Assistant Principal – Jonathan Patrick ext. 8923

Principal's Secretary – Christina Hernandez ext. 7747

Attendance Secretary – Patsy Patty ext. 5578

Counselor – Ann Smith ext. 8417

Counseling Secretary – Amanda Seymour Wharton ext. 4773

Nurse – Seleta Jenkins ext. 7440

LRC – Debi Moore ext. 5911

Cafeteria – Aaryn DelaVega ext. 7037

Welcome to Woodson Center for Excellence. At Woodson we strive daily to ensure all students are engaged in an environment focused on high expectations that reflect academic, social and emotional development. Student success happens when our teachers and students work together towards one goal. Thank you for supporting us and being part of our community.

**Mission Statement:**

WCE will provide opportunities, support, and the necessary skills to all of our students regardless of background or circumstances in order for them to reach their full potential.

**School Colors:**

*Green*

**School Mascot:**

*Rams*

**Office Hours:**

**7:30-4:00**

**School Day Hours:**

**Breakfast begins serving at 7:30 Morning tardy bell 7:58 School dismissal 3:24**

## **Student Behavior Management:**

### **Campus Behavior Coordinator – Jonathan Patrick**

Abilene ISD has adopted the Safe and Civil School series that is designed to help educators improve student behavior and overall school climate. With this in mind, WCE uses a CHAMPS management model. CHAMPS: A Proactive and Positive Approach to Classroom Management, provides a framework for teachers to organize their classrooms and interact with students in a way that produces positive outcomes.

All classes at WCE have classroom expectations (CHAMPS) posted for student guidance. Teachers will state and reinforce these expectations on a daily basis and during transitions times using a common language campus wide.

Student behavior management is classroom based for level 1 and 2 behaviors aligned with our campus behavior plan. Level 3 infractions will be referred to the office for administration consideration.

## **Bullying:**

WCE will not tolerate behaviors that infringe on the safety of any student. A student shall not intimidate, harass, or bully another student through words or actions in person or using any form of social media.

Every student can submit a bully report online or with any teacher or administrator on the WCE campus. The bully reports will go to the counselor, AP and Principal. They will be reviewed by the bully committee and appropriate actions will follow.

## **School Resource Officer:**

**Cody Dikes** will be a shared SRO with WCE, DAEP and The Lift campuses.

## **Daily Procedures**

### **Early Arrival:**

You may enter the WCE building at 7:30 where you may go to the cafeteria for breakfast or to the gym to wait to be dismissed to first period.

### **School Dismissal:**

Final dismissal is at 3:24. Students can report to the buses in the front of the campus, be picked up or walk home. Students may wait on front porch of the main building for a ride.

### **Traffic and Parking:**

Our front parking lot is reserved for visitors and teachers. Students may park in the side parking lot that runs parallel with Cockerell St or the South parking lot. Students may obtain a parking from the AP office.

## **Visitor Procedures Visitors**

### **& Guests:**

Visitors/guests must produce ID information to Attendance Clerk before entering the building and must wear guest pass sticker until exiting the campus.

### **IDs**

Each student will be issued a school ID upon admittance to WCE. School ID's must be worn by every student and school employee when on the WCE campus.

Replacement IDs can be purchased for \$5.00 through the counseling office or AP.

## **Absences and Tardies**

### **Reporting Absences:**

Absences may be reported daily by phone by calling 325-671-4736 ext. 5578.

When returning to school please bring a Dr.'s note or note by parent to report illness.

### **Release and Return of Students during the School Day:**

Reporting late to school requires that students check in with the front office before reporting to class.

If a student needs to leave campus during the school day, they must have an adult that is on their contact list check them out with the front office. When students return to school, they must also check back in.

### **School Communication**

School information will be provided through our Woodson Center for Excellence website at [Abileneisd.org/Woodson-ce/](http://Abileneisd.org/Woodson-ce/), by School Messenger and by Remind.

### **LUNCH PROCEDURES**

Lunch is provided daily at 11:26 and 12:18 depending on student schedules.

#### **Lunch Delivery:**

Lunch is not allowed delivery by any service at the WCE campus. Parents or siblings may deliver lunch to a student by dropping it off in the front office and students may pick it up on their way to the cafeteria.

#### **Visitors During Lunch:**

Visitors are allowed to eat lunch on campus but must first check into the front office with proper ID.

### **Contacting Teachers/Conferences**

#### **Contacting the Teacher:**

Please contact teachers through their school email which can be found on our WCE website, [abileneisd.org/Woodson-ce/](http://abileneisd.org/Woodson-ce/), or you may contact our office at 325671-4736 and leave a message for the teacher to return your call.

#### **Conferences:**

Conferences may be set up by contacting our counselor, Ann Smith, at 325-6714736 ext. 8417.

### **School Nurse**

Seleta Jenkins is WCE's school nurse that serves the WCE and ATEMS's campuses. She can be reached at 325-671-4736 ext. 7440. Any medications that must be administered at WCE must be checked in through the campus nurse. Student guardians will be contacted if a student is ill at school by our campus nurse.

### **Learning Resources**

#### **LRC:**

Our campus LRC opens at 7:58. Students will be given the opportunity to visit the LRC through their scheduled classes. It is open daily for checking out books or doing school research.

#### **Student Email Account:**

Students will be given a Google Gmail account that can be used throughout their AISD career. It is monitored for any inappropriate information and/or images. Debi Moore, LRC Aide, can provide resetting of passwords if necessary.

#### **TEAMS:**

Parents may monitor their student's grades by accessing <https://teams.abileneisd.org/selfserve/EntryPointHomeAction.do?parent=true> . This will require a student password.

**Xello:** Xello is an online program that helps both middle and high school students plan for future success. Xello allows students to take in-depth career, personality, and learning-style assessments, explore a comprehensive database of careers, schools, and programs, participate in interactive lessons, and utilize high school course planning tools to make course selections and develop four-year plans.



**WCE Bell Schedule**

<b><u>7:55</u></b>	<b><i>Dismissal to class</i></b>
<b><u>7:58</u></b>	<b><i>Tardy Bell</i></b>
<b><u>11:30</u></b>	<b><i>Lunch/Afternoon Pod</i></b>
<b><u>3:24</u></b>	<b><i>End of day Dismissal</i></b>

## **Woodson Center for Excellence** COVID-19 Supplement to Campus Guide

### **Face Coverings**

AISD highly recommends the wearing of face masks. We will provide masks for anyone coming to campus that does not have one available.

### **Visitors**

Visitors on campus will be limited and must make an appointment. No parents will be allowed to eat with students on campus and no outside lunches can be delivered to students.

### **Arrival**

Upon arrival to campus at the beginning of the day, please report to the cafeteria, gym or first period class to wait for first bell. If you are arriving after the beginning of 1<sup>st</sup> period, report to the office to check in, and waiting area will be in the LRC for the beginning of the next class period.

### **Dismissal**

All bus riding students will be released at 3:22, two minutes before the final bell. All remaining students will be released at 3:24 through the front and side door to the main building.

### **Transition**

Students will have a 3-minute transition between every class period. Students will be expected to walk on the right side of the hallway and report directly to class.

### **Breakfast**

Students eating breakfast will report to the cafeteria when arriving on campus. Tables have been set up to allow for social distancing while eating. As students finish eating they may go to the gym or their first period class to wait for the beginning of the school day.

### **Lunch**

Students have been divided into two lunch periods, A and B. Cafeteria tables have been arranged to allow 4 students to a table to allow for social distancing. Overflow will be directed to the LRC to complete lunch.