

Reagan Elementary COVID-19 Supplement to Campus Guide

Face Coverings

All students and staff will be required to wear face coverings, covering the mouth and nose, except during active play at outdoor PE and Recess. Face coverings can be traditional masks, gaiters, etc. Student masks will go home daily to be cleaned or traded out. Face coverings with images, logos, words, etc. must meet the district dress code.

All visitors will be required to wear face coverings, covering the mouth and nose before they will be permitted to enter and will be worn during their entire visit.

Masks will be provided to any students or visitors that arrive on campus without a mask.

Visitors

Visitors to campus will be limited to those essential to school operations. All essential visitors will follow the Abilene ISD health and safety protocols while on campus. As in years past, visitors to campus will need to come to the main gate and ring the doorbell. Once it is confirmed that the visitor is wearing a mask and is not experiencing any COVID-19 symptoms, they will be buzzed in. Visitors will report to the office reception area.

Due to the size of our reception area and to minimize chances of exposure, the number of visitors in the reception area will be limited to two and visitors must maintain physical distance. This may result in some visitors needing to wait outside of the gate, but we will work quickly to help all. Reception areas will have a plexiglass barrier between the receptionist/secretary and visitors.

When possible, campus staff will come to the gate to parents dropping off essential items for their child in order to limit the chance of exposure of families and staff.

Parents and visitors will not be allowed in the cafeteria during breakfast or lunch hours. Parents and/or guardians will not be permitted to eat breakfast or lunch on campus with their child.

When possible and as requested meetings, such as parent conferences will be done by appointment or through a virtual format.

Arrival

Students are encouraged to arrive to school as close to 7:35 as possible. This will allow students in kindergarten, 1st grade, 4th grade, and 5th grade to report directly to their classroom. 2nd and 3rd grade will be in the cafeteria until 7:50. This will also allow plenty of time for all students to eat breakfast.

Students arriving before 7:35 will enter through designated gates and doors and report to the designated "waiting room". Student "waiting areas" will be socially distanced by skipping seats, everyone will wear masks, and areas cleaned after teachers pick up students. Teachers will pick up students at 7:35.

Designated Entrances and Waiting Rooms

Kindergarten – Enter the Kindergarten Gate – Wait in Room 109 until 7:35

First Grade – Enter through Main Gates – Wait in Music Room until 7:35

2nd and 3rd – Enter through Cafeteria doors – Wait in Cafeteria until 7:50
4th Grade – Enter through Main Gates – Wait in the Gym until 7:35
5th Grade – Enter through Main Gates – Wait in the LRC and/or Computer Lab until 7:35

There will be hand sanitizer provided to all students at each entrance.

Dismissal

Car Riders - Teachers will bring their classes out beginning at 3:15. Students will stay with their teacher until the student is called to the car loading station. In order to keep classes separated from each other and for students to socially distance more, classes will be located both inside and outside of the gate. We will also need as much of our sidewalk space as possible to spread out on. Staff will bring students to the cars in the loading zones.

In order to load students safely and as quickly as possible, we need parents to:

- Remain in their cars
- Have blue name cards visible
- Be alert to the flow of traffic
- Be patient and understanding

Walkers – Walkers that walk to the west of campus will be escorted to the cafeteria, so siblings can gather and walk home together. Once a family is gathered, they will be dismissed out the cafeteria door. A staff member will monitor students as they walk along the front driveway to ensure safety.

Walkers that walk to the east of campus will be escorted to the east gate. Siblings will gather at the gate and will be dismissed once the family is all gathered. Students crossing the street will be escorted by a staff member.

Bus Riders – Bus Riders will be picked up from classrooms at 3:10 and will be escorted to the east gate to load the bus.

Transition

Students will be expected to wear masks as they transition from place to place and will be given opportunities to sanitize their hands when entering.

To minimize student exposure, music and computer lab teachers will be coming to the students' classrooms for those times. Student will still leave the classroom for PE, but PE will be held outside whenever possible.

5th graders will remain in their homeroom teacher's classroom for their core subjects. The 5th grade teachers will switch between the rooms.

Meal Times

We believe that it is important for students to continue to have opportunities for social interaction. Our goal is for students to be safely separated while still being able to see each other's faces and to visit with members of their class at an appropriate volume.

Breakfast

Kindergarten, 4th grade, and 5th grade will eat breakfast in their classrooms again this year. In order to provide more space for social distancing in the cafeteria during breakfast, 1st grade will now be eating breakfast in their classrooms.

2nd grade and 3rd grade students will eat breakfast in the cafeteria. Students will sit in every other seat and on alternating sides of the table.

Lunch

Students will arrive with their class. They will wear their face coverings while in line and while receiving their lunch. After students receive their lunch they will be directed to either side of the next available table. They will be seated in every other seat on alternate sides of the table. No student will be sitting directly beside another student or directly across from another student. However, there will be students on either side and across close enough to visit with. Once they are seated, they will be able to remove their face coverings. Students will be provided a string backpack to keep their face covering in while they eat. Students will be asked to put their face covering back on once they have finished eating.

Meet the Teacher

Students will attend Meet the Teacher based on their last name to allow for reduced number of students on campus and social distancing. Face coverings will be required for everyone over the age of 2 that attends. Please limit only 2 adults per family. When possible, please only bring Reagan students and leave older and younger students at home. If you are bringing students with different last names, choose one time to bring all students.

Wednesday, August 19

4:30-5:30 All Students with Last Names Starting With A-F

5:30-6:30 All Students with Last Names Starting With G-L

Thursday, August 20

4:30-5:30 All Students with Last Names Starting With M-R

5:30-6:30 All Students with Last Names Starting With S-Z

First Day of School – Kindergarten

Kindergarten parents will be allowed to walk Kindergarten students to the classroom exterior door. Parents will be asked to say good-bye at the door. Parents will not be allowed to go in the classroom or hallway.

First Day of School – 1st-5th Grades

Parents will be asked to say good-bye at the main gate. Parents will not be allowed to walk students to waiting room or classroom.