

CATERING GUIDE

*Offered by the
Student Nutrition
Department*

*Abilene Independent School
District*

Table of Contents

	Page
Catering Policies	3&4
Breakfast Menus	5
Lunch Buffets	6
Dinner Buffets	7
Bakery Items	8
Party Trays & Boxed Lunches	9
Beverage Services	10
Additional Linens & Labor	11

CATERING GUIDELINES

The Abilene ISD Student Nutrition Catering Department was established to provide catering services to the school district. AISD Catering Services only does school district related functions and events for students, parents, faculty and staff. Certain events may require the approval of AISD administration before booking.

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully craft your request. Prices will vary due to availability and market pricing.

Order Policy

To provide you with quality service and food we request Campus orders to be placed three (3) business days prior to the event. Large receptions and dinners need seven (7) days prior to the event. Prior notice is determined by the need to accommodate acquisition of food and supplies that vary from day to day operation in our department.

Guarantee

We request a final guest count 24 hours before the event. If attendance is less than the number prepared for we will make some adjustments for product not used however, you will be billed for special order food items and all labor necessary to prepare the final guest count.

Service

All menus are available buffet style. Standard set-up includes serving utensils. Unless otherwise specified, all quoted prices include disposable ware. Table service and china service are available for an additional charge.

Standard Service –Plates, paper napkins, Styrofoam cups, and plastic utensils,

Table Skirting – additional charge

Exception – The working lunch menu is not delivered with linen service.

Equipment and props belonging to AISD Catering are to be left in the room where the event has taken place. We reserve the right to charge for missing or damaged linens and equipment. See page 11 for table linen charges.

A \$20.00 delivery fee will be added to all deliveries away from One AISD Center

Delivery Charge

All events catered away from our catering kitchen located at **241 Pine Street** will incur a **\$20.00 delivery charge**. There is no delivery charge for orders picked up from the Catering Kitchen. Failure to return Catering equipment may result in additional charges.

Information and Ordering

TO PLACE AN ORDER:

Once you have made your selections contact the catering department at 677-1444 ext. 7683. If there is no answer call 325-829-6200 and provide the following information:

- Type of Function
- Date, Time and Place of Function
 - Person Placing the Order
- Department or Person Responsible for Payment
 - Budget Code for Payment
 - Guest Count
 - Catering Selections

For events in which a budget code is not applicable (i.e. PTA or Booster Club) a formal bill will be mailed to the responsible party and payment made to **Abilene ISD Student Nutrition, 241 Pine Street, Abilene Texas 79601** in the form of cash or check. We cannot accept credit cards.

There will be times when the catering department will not be able to handle all events that are requested. These times usually occur during Thanksgiving and Christmas holidays, beginning and closing of the school years and staff development days. During these busy times orders will be accepted on a first-come-first serve basis.

Our Catering Manager is Robert Gwilt. He has extensive background in catering. Robert and his staff will be happy to customize orders if time and availability permits.

BREAKFAST MENU

The Continental - \$3.00 per person

Assortment of Pastries
Muffins and Small Cinnamon Rolls
Juice and Coffee

The Continental Plus - \$4.00 per person

Assortment of Pastries and Seasonal Fresh Fruit
Muffins and Small Cinnamon Rolls
Juice and Coffee

The Buenos Dias - \$5.50 per person

Breakfast Burritos (8 inch)
Scrambled Eggs, either Sausage or Bacon and Cheese
(add Potatoes for an additional 25¢ per burrito)
Served with Salsa
Cinnamon Rolls and Seasonal Fresh Fruit
Juice and Coffee

Country Breakfast - \$5.00 per person

Country Biscuits with Gravy
Sausage, Cinnamon Rolls, and Season Fresh Fruit
Juice and Coffee

Breakfast Burrito - 8 inch - \$1.75

Scrambled Eggs, either Sausage, or Bacon and Cheese
(add Potatoes for an additional 25¢ per burrito)
Served with Salsa

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully craft your request. Prices will vary due to availability and market pricing.

*A \$20.00 delivery fee will be added to all deliveries away
from One AISD Center*

LUNCH BUFFET

Buffets include choice of one (1) Entrée, two (2) sides,
Rolls or cornbread with hot items, Dessert, Iced Tea and Place setting

Hot Entrée Menu (choice of one) –

Chicken Spaghetti, Chicken Enchiladas, Chicken Vera Cruz or Grilled Chicken Breast
\$8.00 per person

Chicken Fried Steak or BBQ Brisket & Sausage (choice of one)

\$10.00 per person

Salad, Sandwich and Wrap Menu (choice of one) –

Croissant, Ciabatta, or Kaiser Sandwich (Ham, Turkey & cheese),
Classic Wraps (Ham, Turkey & cheese), or Chicken Salad

\$8.00 per person

Texas Cheese Steak

Sliced Sirloin, Sautéed Onions & Peppers, Queso Cheese Sauce on Hoagie Bun

\$8.00 per person

Build Your Own Taco Salad

Includes Lettuce, Tomato, Beans, Beef Taco Meat, Salsa, Shredded Cheese, Nacho
Sides are included in this meal

\$8.00 per person

Build Your Own Burger

Includes Lettuce, Tomato, Pickle, Onion, Cheese, Mayo, Mustard
1 side of chips & 1 cookie (these are only sides for Burger Meal)

\$8.00 per person

Vegetables and Side Dishes (choice of two)

Baked Beans

Fresh Fruit (Seasonal)

Pasta Salad

Potato Salad

Individual Bags of Chips

Salad w/ Dressing

Pinto Beans

Steak Fries

Baked Potato

Mashed Potatoes

Green Beans

Sweet Corn

Glazed Carrots

Cole Slaw

Desserts (choice of one)

Assorted Cookies

Lemon Bars

Brownies

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully
craft your request. Prices will vary due to availability and market pricing.

A \$20.00 delivery fee will be added to all deliveries away from One AISD Center

DINNER BUFFET

Buffets include choice of one (1) Entrée, two (2) sides, Rolls with hot items, Dessert, Iced Tea and Place setting

Hot Entrée Menu (choice of one) -

Chicken Spaghetti, Chicken Enchiladas, Grilled Chicken Breast
AISD Center - \$8.00 per person

Chicken Fried Steak or BBQ Brisket & Sausage (choice of one)

AISD Center - \$10.00 per person

Salad, Sandwich and Wrap Menu (choice of one) -

Croissant, Ciabatta or Kaiser Sandwich (Ham, Turkey & cheese),
Classic Wraps (Ham, Turkey & cheese), or Chicken Salad
AISD Center - \$8.00 per person

Build Your Own Taco Salad

Includes Lettuce, Tomato, Beans, Beef Taco Meat, Salsa, Shredded Cheese & Nacho Chips

Sides are included in this meal

\$8.00 per person

Build Your Own Burger

Includes Lettuce, Tomato, Pickle, Onion, Cheese, Mayo, Mustard
1 side of chips & 1 cookie (these are only sides for Burger Meal)

\$8.00 per person

Vegetables and Side Dishes (choice of two)

Baked Beans	Salad w/ Dressing	Green Beans
Fresh Fruit (Seasonal)	Pinto Beans	Sweet Corn
Pasta Salad	Steak Fries	Glazed Carrots
Potato Salad	Baked Potato	Cole Slaw
Individual Bags of Chips	Mashed Potatoes	

Desserts (choice of one)

Assorted Cookies Lemon Bars Brownies

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully craft your request. Prices will vary due to availability and market pricing.

A \$20.00 delivery fee will be added to all deliveries away from One AISD Center

BAKERY ITEMS

School napkins will be provided at no additional charge.
Colored napkins can be provided at a charge of \$2.50/50 napkins

Bakery Cookies

Chocolate Chip, Peanut Butter, Ranger or Sugar **\$4.00 per dozen**

Gourmet Cookies

Chocolate Chip, White Chocolate Macadamia Nut
or Double Chocolate Chip **\$9.75 per dozen**

Thumbprint Cookies \$10.50 per dozen

Lemon Bars or Brownies \$8.00 per dozen

Sheet Cakes (No writing) Serves 70 \$20.00

½ Sheet Cake (Serves 35) \$12.00

Sheet Cake (With writing) Serves 70 \$24.00

½ Sheet Cake (Serves 35) \$14.00

Cinnamon Rolls \$8.00 per dozen

Muffins \$8.00 per dozen

Glorious Morning, Blueberry, or Banana Nut

Breakfast Pastry Tray \$35.00

(Five Dozen assorted pastries include the following)

Nutbreads, Muffins and Cinnamon Rolls

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully craft your request. Prices will vary due to availability and market pricing.

*A \$20.00 delivery fee will be added to all deliveries away
from One AISD Center*

PARTY TRAYS

School napkins will be provided at no additional charge.
Colored napkins can be provided at a charge of \$2.50/50 napkins

Fruit Tray & Dip \$50.00 Serves 30		Vegetable Tray & Dip \$40.00 Serves 30
Prices may vary on the above items due to seasonal cost or significant market changes		
Spinach Dip & Crackers \$35.00 Serves 20		Sausage Balls \$35.00 Serves 35 (2 per serving)
Meatballs or German Sausage (3 ea.) (in barbeque sauce) \$20.00 Serves 15		Variety of Hand Crafted \$35.00 Finger Sandwiches & Chips Serves 25
Pigs 'n a Blanket (3 ea.) \$30.00 Serves 15		Chips & Salsa \$15.00 Serves 15 - 20
Tortilla Roll-up (2 ea.) \$35.00 Serves 50		Cheese & Cracker \$40.00 Serves 30
Guacamole with Chips Market Pricing		

*** BOXED LUNCHES ***

Croissant Sandwich Box Lunch (Ham, Turkey, and cheese)	or	Classic Wrap Box Lunch (Ham, Turkey, and cheese)
\$8.00		

Also Includes:
 Fresh Fruit
 Chips
 Bakery Cookie
 Iced Tea, Soft Drink or Bottled Water

<i>A la carte'</i>	<i>Chips</i>	<i>\$.75/ea.</i>
<i>A la carte'</i>	<i>Fruit Bowl</i>	<i>\$1.50/per person</i>
<i>A la carte'</i>	<i>Sandwich</i>	<i>\$5.00</i>

*A \$20.00 delivery fee will be added to all deliveries away
from One AISD Center*

BEVERAGE SERVICE

Coffee:

(includes cups and condiments)

16 serving coffee pump

\$10.00

35 servings

\$14.00

55 servings

\$18.00

100 servings

\$25.00

Iced Tea:

(includes cups, ice and condiments)

1 gallon (serves 10)

\$4.00

Punch (32 servings per gallon)

(includes cups, ice, punch bowl and ladle)

Red Punch or Lemonade

\$6.00/gallon

Fizzy Lemonade, Prickly Pear Limeade
or Almond Tea

\$8.50/gallon

Fruit Juice (orange)

6 oz. individual serving's

\$0.75 ea.

Canned Soft Drinks and Bottled Water
(Pepsi Products)

\$0.75 ea.

Hot Spiced Cider

\$6.00/gallon

Menu Requests

Have a special menu request? Just ask and in most cases we can artfully craft your request. Prices will vary due to availability and market pricing.

*A \$20.00 delivery fee will be added to all deliveries away
from One AISD Center*

ADDITIONAL LINENS & LABOR

If desired, linens can be rented for use in the dining area. There is a three week lead time on ordering linens:

85" x 85" Square Tablecloth	\$5.00 each
Linen Napkins	\$0.25 each
Skirting	\$15.00 each
Trash Can wraps	\$5.00 each

If any orders require serving, additional labor charges will be charged as follows:

\$25.00 per person per hour.

