



**INDIVIDUAL WILL BE AROUND AISD KIDS —
BACKGROUND CHECK REQUIRED**

PARENT VOLUNTEER

**CONTACT AMANDA YOUNG
NAME BASED BACKGROUND
OR FINGERPRINTS**

ONE DAY CLINICIAN

**FRONT OFFICE/RAPTOR
SYSTEM ID CHECK**

**CONTRACT WORKER PAID BY
BOOSTERS
EX: MARCHING BAND TECH,
REVOLUTION SUPPLEMENTAL
MUSICIAN, ETC.**

ARE THEY NEW?

YES

NO

**CONTACT FINE ARTS OFFICE
(CANDIDATE MAY NEED ETHICS
TRAINING) SIGN AGREEMENT TO
REACTIVATE FINGERPRINTS**

MULTI-DAY CLINICIAN

**BEEN FINGERPRINTED
BEFORE?**

YES

NO

**ACCOMPANIST/ASSISTANT/
CHOREOGRAPHER/OTHERS PAID
VIA PAYROLL
(Anyone working multiple days/
weeks—consistently)**

ARE THEY NEW?

YES

NO

**CONTACT FINE ARTS OFFICE. FILL OUT ONLINE
AISD HUMAN RESOURCES FINE ARTS/TEMP
APPLICATION (**2 GOOD REFERENCES**).
APP WILL PUSH TO HR. HR WILL SCHEDULE
FINGERPRINTS AND**

**CONTACT FINE ARTS OFFICE. FA WILL
FILL OUT PAPERWORK TO REACTIVATE
FINGERPRINTS (EVERY YEAR)**

**CONTACT FINE ARTS OFFICE.
SIGN AGREEMENT, ORINATION/ETHICS TRAINING W/
JAY LESTER, FINGERPRINT INFO FORM
(HR WILL SCHEDULE FINGERPRINTING, IF APPLICABLE)**

EVER BEEN FINGERPRINTED?

YES

NO