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Abilene Independent School District

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MEMORANDUM

TO: Abilene ISD Employees

FROM: Alison Sims, Associate Superintendent for Human Resources

DATE: April 3, 2023

RE: Employment Dates for 2023-24

Listed below are duty dates for the 2023-24 school year. The foundation of all calendars is 174 instructional days. The calendars **186A through 217 include three (3) alternative staff development (ASD) paid Non Work days 1/15, 3/29, and 4/1, (AISD will be closed)** - staff will be required to make up the **three (3 days) with ASD (training) outside of normal work schedule, these are normally achieved in the summer months. All must be approved by Principal/Supervisor.**

Calendar Days	Includes, but is not limited to the following Personnel Roles	Employment Dates		Salary is Paid	
		Begin	End	From:	To:
179A	Student Nutrition (Specialist, Head Cook), Custodian	8/10/2023	5/24/2024	September	August
180A	Bus Driver & Monitor, Cafeteria Monitor	8/9/2023	5/23/2024	September	August
185A	Student Nutrition (Inventory/Donated Food Specialist, Manager-Elem/MS/HS, Manager Trainee, Production Manager, Floating Manager, Acct/Recp)	8/8/2023	5/28/2024	September	August
186A	Aides, LVN, Attendance Clerk MS, Deaf Ed Interpreter, ESL Interpreter, Brailist, LRC Assoc, Parent Coord, <u>EC</u> (Lit Assist, Mental Health Aide, Data Entry Clerk), <u>EHS</u> (Assoc Teacher, Bus Driver, Cafeteria Monitor)	8/8/2023	5/23/2024	September	August
187A	Teacher, Librarian, RN, Speech Path, Attendance Officer, Behavior Liaison, Safety & Security Specialist	8/8/2023	5/24/2024	September	August
192A	Elem Library Supervisor, <u>EHS</u> (Head Cook, Nutrition Specialist, Bus Driver) Career Coach	8/8/2023	6/3/2024	September	August
194A	<u>EHS</u> : (Master Family Advocate)	8/1/2023	5/29/2024	September	August
196A	Attendance Clerk HS, SPED Secretary	8/1/2023	5/31/2024	September	August
197A	Diag Speech Path, LRC Specialist, Instructional Coord, Title I Resource Asst, Social Worker, <u>Counselor</u> (Elem, SPED, Stu Asst Specialist), Concession Spvr, Orchestra Teacher, Therapeutic Inter Prg Aide, Stu Attend Officer, <u>EC</u> (Master Family Advocate), <u>EHS</u> (RN), IC, Champs Coach	8/1/2023	6/3/2024	September	August

Calendar Days	Includes, but is not limited to the following Personnel Roles	Employment Dates		Salary is Paid	
		Begin	End	From:	To:
201B	<u>Secretary</u> (Elem, EHS, EC), ABH Clerk, <u>EC</u> (Coord-Family Comm Partner, MH, ERSEA, IC, Safety/Trans/Fac, Health Service, Education, Motor Lab, Family Lit Specialist, Fiscal Mgr) Master Family Advocate	8/1/2023	6/7/2024	August	July
202A	Elem AP, ARD Facilitator, Asst Registrar, At-Risk Coord, School Safety Coordinator, Head Cataloger, LSSP, LRC Clerk, SPED Records Clerk, <u>Secretary</u> (SPED Appr, SHARS), Diagnostician, Audiologist, SPED Diag, Health Services, Trades Ind & SPED Voc Teacher, <u>EHS</u> (LVN, RN)	8/1/2023	6/10/2024	August	July
202B	<u>Secretary</u> (HS Athletic Office)	7/18/2023	5/24/2024	August	July
203A	Athletic Trainer, Coord Sports Med	7/17/2023	5/24/2024	September	August
206A	<u>EHS</u> (Asst Program Officer, Disability Coord, Edu Spec, Enroll Spec, Fiscal Mgr, Ed Coach, Operations Mgr, Health Serv Coord, Family Community Coord)	8/1/2023	6/14/2024	September	August
207A	AP (MS & HS), <u>Coordinator</u> (At-Risk, Behavior Sprt, EC District, EC Disab, MH Suprt, 504/Dys, Deaf Ed) <u>Counselor</u> (MS, HS, SPED), Lead Diag, Diag, EC Asst Dir, IC, IS, ITS, Lead LSSP, Lead Social Worker, PBX Oper/Rec, Computer Operator, <u>Specialist</u> (At Risk, BIL, Digital Media, PEIMS, Tech Int), BIL Prog Officer, <u>Secretary</u> (Ach Ctr, Counselor, DAEP, MS, SPED) PE Facilitator	7/24/2023	6/7/2024	August	July
217B	IS 9th, <u>Principal</u> (Alt. Ed, DAEP, Medical, Elem, MS), Secretary Alt HS, <u>Coordinator</u> (Science), Title I Homeless Liaison, Curriculum Specialist, Bilingual Facilitator, Maker Space Teacher, LIFT (Asst Dir, Registrar)	7/24/2023	6/24/2024	August	July
226A*	Supt, Assoc Supt, Coordinator, Director, Exec Director, Asst Director, EHS Program Officer, HS Registrar, Secretary, Acct & Payroll, IT, HR, Purchasing, Student Nutrition (Admin, Supervisor, Manager)	7/1/2023	6/30/2024	July	June
	<i>*The 226a schedule will include 6 non-duty days for 2023-24</i>				
240A**	Custodian, Energy Specialist, Field Trip Coord, <u>Transportation</u> (Mech, Shop, Parts), Warehouse Mgr, <u>Custodial</u> (Custodian, Sec)	7/1/2023	6/30/2024	July	June
	<i>**The 240a schedule will include 6 non-duty days for 2023-24</i>				
260A	<u>Operations</u> , (Maintenance, Grounds, Building Locksmith, Central Receiving Clerk, Clerk, Technician, Shop Superv, Mechanic, HVAC), <u>Print Shop</u> (Apprentice, Mgr), <u>Warehouse</u> (Worker, Delivery), <u>Student Nutrition</u> (HVAC Tech)	9/1/2023	8/31/2024	September	August